

HILLTOP CHILD DEVELOPMENT CENTER INC
 Board of Directors Meeting, 6 p.m., Tuesday, May 21, 2019
 S&S Artisan Pub & Coffeehouse
 2228 Iowa St, Lawrence, Kansas 66046

MINUTES

Members:

Steve Allton, Nicole Babalola, Sandy Davalos-Wainright, Ryan King, Jennie Marsh, Renee Olson, Amanda Painter, Justin Runge, Sean Seilheimer, Jana Tuttle, Sherri Whightsil, Marc White, Jennifer Wamelink

Absent: *Stephanie Boyd, Tim Mock, Steve Wallace, Corinne Bannon*

Ex-Officio:

Jeremy Fite, Adam Brown, Courtney Hultgren, Dalene Andrews, Karen Banning

Absent: *Maggie Vinduska*

Task	Participants	Deadline	Completed
Nick Marshall invitation to join the board	Marc White	June 3, 2019	
Strategic Planning Committee- Set up a committee with parents, staff, KU liaison and board members Schedule facilitator	Jennie Marsh and Jeremy Fite	July 1, 2019	

- I. Confirm Quorum and Call to Order
6:01 pm called to order by Marc White

- III. Consent Agenda
After brief time for discussion and questions around each item, the consent agenda will be considered under one motion and enacted by one motion
 - A. Receipt and Approval of Administrative Report
 - B. Receipt and acceptance of Finance Director’s Report
 - C. Approval of January Minutes*Motion carries to approve*

- IV. New Business
 - A. New Board Member vote- Nick Marshall and LaRen Gwin, proposed as new members to the board. Discussion of the two candidates commenced.
Motion to approve and invitation to Nick Marshall was approved.

LaRen Gwin will be asked if she would like to be considered for the board next year.

B. Strategic Planning- Discussion led by Jeremy. Review is due this summer to review and update for the new 5 year plan to be voted upon in January.

Jennie Marsh volunteered to Chair the committee- putting together committee members and Jeremy will check with Kevin Joseph, assessment and student affairs, to facilitate.

V. Old Business

A. Committee Updates

1. Executive Committee- nothing to report
2. Teacher Support Committee- Steph emailed her report and Jeremy read it. Thank you for Teacher Appreciation bunch and Conference food, time, and donations.
3. Finance Committee- Budget approved by KU
4. Family Support Committee- Renee- Had to cancel Ice Cream social in the the park due to cold weather. June 23 will be the rescheduled Ice Cream social event. July- may have popsicles in the park.
5. Special Events Committee- Jeremy need runners and volunteers for the Hilltop Hustle. Jeremy will send out updated flyer. Courtney will send out volunteer sign up email May 22. Please sign up to run and/or help with the event
6. Communications Committee (ad hoc)- Sherri is having to step down as chair of the committee- Jeremy, Justin and Jennie will meet to discuss the process and reorganize the committee.
7. Fundraising Committee (ad hoc)-Amanda presented the Hilltop LaunchKU project. Crowdfunding initiative for the Fall.
Motion to move forward with LaunchKU approved

B. Teacher Board Report- Maggie out and Jeremy said they are working on elections for the upcoming year.

Staff appreciation event- June 29, 6pm at Johnny's West. Awards are given, board is invited to stop by.

VI. Adjourn- 7:06pm Moved and seconded.

Next meeting date: July 23, 2019